



BOARD OF DIRECTORS MEETING AGENDA

August 7, 2023 @ **5:30 PM**

B-O-D & M-A-L ONLY @ VMAC

General Members & Coaches Must Wait Until OPEN DISCUSSION

- 1) Call to Order/Silent Roll Call
- 2) Review and Approval of Previous Meeting Minutes (August 7, 2023)
- 3) Treasurer's Report
 - a. Monthly financial / delinquency / Maintenance reports
 - b. **Beginning: \$_____ ; + \$_____ ; - \$_____ ; End Balance: \$_____**
 - c. **Delinquencies / Payment issues: _____**
- 4) Registrar's Report
 - a. Current swimmer totals: Green ___ / Bronze ___ / Silver ___ / Gold ___ / Juniors ___ = ___ Swimmers
 - b. Recruiting & tryout status: **Aug 28th tryout = 14 swimmers; _____ joined**
- 5) Old Business
 - a. Co-Host Meet (AAA / Hickam / APIS)
 - i. October 21, 2023 12:15pm - 4:15pm
 - b. Fitter / Faster Clinic
 - i. October 7th / 8th, 2023
 - ii. Need parent volunteers to run hospitality
 - c. SafeSport Recognition Program
 - i. Current AAA Club total for SafeSport completion: _____
 - ii. Need swimmer participation in order to achieve SafeSport Recognition
 - d. USA Swim Officials:
 - i. Opportunity to shadow four (4) sessions at BC Meet 09/09 and A+ Meet 09/16
 - ii. Ed Ganancial completed needed sessions and is not active on Official roster
 - iii. Jason Jones to complete remaining shadow sessions at BC Meet 09/09
 - iv. Jason Jones to Meet Direct at A+ Meet 09/16
 - e. Team Unify platform upgrade:
 - i. AAA Club upgraded to SportsEngine - GoMotion platform week prior to September 1st
 - ii. Still working out the kinks with changeover but making progress

- f. USA Swimming swimmer membership renewal
 - i. First batch of renewal reminders sent out September 1st for seasonal members.
- g. Waialua (NS) swimmer retention
 - i. Practice has returned to once weekly, Wednesdays 5:00p - 7:00p
- h. AAA Team Display Case at VMAC
 - i. Looking to update team display with AAA team photo, to include plaque & photo
- i. Advertising:
 - i. Opportunity to advertise in Waipio's newsletter
 - ii. Proposed to create updated AAA banner and sandwich boards
- j. Fundraising opportunities:
 - i. 808 Carwash: purchase minimum 300 tickets at \$5/each, sell for \$20/each in Jan 2024
 - ii. Swim-a-thon, potentially November 18, 2023 12:15pm - 4:15pm at Wahiawa
- k. Daily attendance:
 - i. Attendance is major part of duties and responsibilities of ALL coaches, supervised by Head Coach
 - 1. Team Bylaws to be updated to reflect responsibilities of recording attendance
 - ii. Daily attendance necessary to identify gaps in registration process and ensure all swimmers are current and registered (insurance)
- l. Team Bylaws and Swim Handbook:
 - i. Bylaws:
 - 1. Need to update bylaws to further define and differentiate roles of coaching staff
 - 2. Need to better define and clarify roles and terms of officers for board & members
 - 3. Need to clarify importance and expectations of volunteerism and meet attendance
 - 4. Need to update and clarify fee structure for families with single and multiple swimmers
 - ii. Parent & Swimmer Handbook:
 - 1. Looking to create Parent & Swimmer Handbook once Bylaws finalized
 - iii. Coaches Handbook:
 - 1. Looking to create Coaches Handbook once Bylaws finalized

6) New Business:

- a. Job Ad for coach(es) recruitment
 - i. AAA Club experienced loss of three (3) clubs over summer
 - 1. Jordana Jeremiah - focus on freshman year UH and lifeguarding
 - 2. Austin Beam - focus on next military assignment and new base commander
 - 3. Jennifer Lisius - focus on HS Swim Season and family

- b. Coach(es) Pay Scale Restructuring:
 - i. Differentiate Seasonal vs. Year-Round
 - ii. Differentiate Junior vs. Assistant vs. Site Coordinator vs. Head Coach
 - iii. Look into swim meet pay and type of swim meet
 - 1. OSL Meet vs. Dual Meet
 - 2. < 4.0hrs session vs. > 4.0hrs session
- c. Tryout Status:
 - i. Past tryouts August 28th had **14** participants
 - ii. Next tryouts October has **>10** prospective participants

7) Coach's Report:

8) Announcements/Open Discussion

- a. **General Member & Coach(es) open floor to submit items for discussion:**

- b. Short Course Meets Announced, posted as tentative
 - i. 09/09/2023 - BC meet @ VMAC
 - ii. 09/16/2023 - A+ meet @ VMAC
 - iii. 09/30/2023 - Bill Smith Invitational @ VMAC (Sat-Sun)
 - iv. 10/21/2023 - 'C' Novice Meet @ Wahiawa
 - v. 10/28/2023 - Al Minn Invitational @ Kailua (Sat-Sun)
 - vi. 11/04/2023 - Senior & Distance Meet @ UH (TBD)
 - vii. 11/17/2023 - Senior Championships @ UH (TBD) (Fri-Sun)
 - viii. 12/02/2023 - Ken Suenaga Invitational @ VMAC (Sat-Sun)
 - ix. 12/16/2023 - ABC meet @ VMAC
 - x. 02/17/2024 - Short Course Champs @ Kona Aquatic Center (Sat-Mon / Fri-Sun)
 - xi. 03/02/2024 - Junior Age Group Champs (JAG's) @ Kona Aquatic Center (Fri-Sun)

9) Adjournment; Next Meeting: October 2nd, 2023 5:30pm @ VMAC